

Training Course
on
Public Financial Management

Course Completion Report



National Agriculture Training Academy (NATA)
Ministry of Agriculture
www.nata.gov.bd

Training Course On Public Financial Management

21-25 March, 2021

Course Management

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1. Introduction:

Public Financial management training course has a demand for different organizations now a day. Many DDOs/Managers have been facing problems in implementing financial rules due to having inadequate knowledge about rules, regulations, audit and budgeting. In order to improve financial proficiency of government officials under the MoA. The training course entitled public financial management has been designed. As a result participants will be equipped with intellectual inputs and developing their skills on implementing financial rules and regulations.

2. Course Objective

The training manual is prepared for the participants working in different organizations under the Ministry of Agriculture (MoA) and responsible for performing financial management. The training program will equip them with necessary knowledge and skills on financial planning, budget implementation procedure, audit claims, tax management, public procurement and personnel management.

3. Duration of the Course:

Five (5) day long training course started from 26-30 January, 2020

4. Course Content

SL.No.	Topics
1	Salient features of general financial rules
2	Salient features of treasury rules
3	Accounting and auditing system in Bangladesh
4	Audit procedure: settlement and observation , objection & reply
5	TA and DA Rules, latest circular TA/DA rates and Roles of DDOs
6	PPA-2006 and PPR-2008
7	Preparation of Annual Procurement Plan
8	Delegation of financial powers development and non development
9	Fund release procedure of non-development & development expenditure
10	Preparing budget estimates including revised estimate, budget cycle, forecasting and profiling
11	The medium term budget framework (MTBF)
12	Pension & gratuity
13	Pension sohojikoron & Family Pension
14	GPF, CPF, benevolent fund , group insurance rules and different advance facilities

15	e-tendering
16	Preparation of PPNB
18	Income tax & VAT management in Bangladesh
19	Self- assessment of income tax
20	Different Kinds of Allowance for Govt. Servants
21	Overview of National Integrity Strategy (NIS) in Bangladesh
22	SDG for Agriculture

5. Methods and Material:

Lecture and Discussion
 Group Work
 Demonstration
 Field Visit
 Question & Answer
 Pre & Post Evaluation
 Course Evaluation

6. Sports & Recreation:

There is a playground, a tennis court and a volley ball court in NATA campus. So the participants can avail the opportunity to play sports in that areas. There is also a recreation room with color T.V in the dormitory. The daily newspapers are also available in the recreation room for the participants.

Concluding Session

7. Feedback from the participants

The training was need based. It will definitely help them to improve skills of the participants on implementing financial rules and regulations. The topics were very latest. The resource persons were topic relevant experts, and familiar. So resource speakers' selection was definitely accurate to cope up with the time demand topics. There was a plenty scope to get introduced and exchanged ideas between the officers of different organizations under the Ministry of Agriculture. The time management of that training was definitely excellent. Moreover, residential facilities were better. There was introduced a new concept in case of mess management. Two members' mess committee was built among the participants upon their choice. The training was carried out well with strong discipline. They got the Wi-Fi facilities in the dormitory. They expected to extend the duration of that training. Besides, they requested to arrange a refresher's course for them. In fact, the cooperation of Course Coordinator, Assistant Course Coordinator and the NATA authority was marvelous. In a nutshell, the training was really fruitful for them.

8. Speech by the Course Coordinator

The training on Public Financial management was selected on the basis of training need assessment from the officers of the different organizations under the Ministry of Agriculture. We tried our level best to make the training program successful. For that, we had selected the present time required course content and expert speakers. Moreover, we also looked upon the different discipline related issues for smooth running of that training program.

9. Speech by the Chief Guest

1. This training course is crucial issue now a day. This training to solve the different problems during financial activities in working place. I think it was help full for our people. The Course Coordinator was proficient enough to select the topics related Public Financial management. The participants could apply the acquired knowledge and skill in their respective areas competently.

10. Distribution of Certificate

The certificates are distributed among the participants after successfully completion of the training.

Annexure I

“Public Financial Management” বিষয়ক প্রশিক্ষণের প্রশিক্ষণার্থীদের নামের তালিকা

সময়কালঃ ২১-২৫ মার্চ ২০২১ খ্রি:

ক্র. নং	নাম ও পদবী	কর্মস্থল	মোবাইল
০১	জনাব সঞ্জিত মন্ডল বৈজ্ঞানিক কর্মকর্তা	বিএসআরআই, ঈশ্বরদী, পাবনা	০১৭৩৫৩৯১৫৭৫
০২	ড. মোঃ আলমগীর হোসেন প্রধান বৈজ্ঞানিক কর্মকর্তা	আঞ্চলিক কৃষি গবেষণা কেন্দ্র, জামালপুর,	০১৯২৫১৭০২৫৩
০৩	মুহম্মদ শামসুল হুদা উর্ধ্বতন বৈজ্ঞানিক কর্মকর্তা	কৃষি গবেষণা কেন্দ্র, বিএআরআই, রাজবাড়ি, দিনাজপুর	০১৭১৬০৪০৮৬৬
০৪	সমীর চন্দ্র ঘোষ মুখ্য প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, গাইবান্ধা	০১৭১৯২০৮৩৩১
০৫	তাবাসসুম মকবুলা দিশা বীজ প্রত্যয়ন অফিসার	বীজ প্রত্যয়ন এজেন্সী, নেত্রকোনা	০১৬৭১৬৩৬১৪১
০৬	রুহুল আমিন প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, রহমতপুর, বরিশাল	০১৭২৮২৯৭৯৭২
০৭	চমন আরা আফরোজ সীড প্যাথলজিস্ট	আঞ্চলিক বীজ প্রত্যয়ন অফিস, ঢাকা অঞ্চল, ঢাকা	০১৬৭৪৭৬০৮১৮
০৮	মোঃ সাফাত জামান পনির বীজ প্রত্যয়ন অফিসার	জেলা বীজ প্রত্যয়ন অফিস, মুন্সিগঞ্জ	০১৭২১৩১৮০০৮
০৯	সিরাজুম মুর্শিদা বীজ প্রত্যয়ন অফিসার	জেলা বীজ প্রত্যয়ন অফিস, গাজীপুর	০১৭১৭৬৬২২২৪
১০	মোহাম্মদ মারুফ হোসেন এসএসও এবং ভারপ্রাপ্ত কর্মকর্তা	বিনা উপকেন্দ্র, ঈশ্বরদী	০১৭১৪১০৮৯৬৯
১১	মোহাম্মদ জুয়েল সরকার এসও	বিনা উপকেন্দ্র, কুমিল্লা	০১৭৬৬৪১৫১৮৮
১২	মো: মোস্তাফিজার রহমান আঞ্চলিক হিসাব নিয়ন্ত্রক	বিএডিসি, দিনাজপুর	০১৯১৭৪৫০০৮১
১৩	মো: নুরুল ইমাম আঞ্চলিক হিসাব নিয়ন্ত্রক	বিএডিসি, কুমিল্লা	০১৮৬১৬৭৩৭৩৪
১৪	জনাব মোহাম্মদ ইকবাল জাহান উপ নিয়ন্ত্রক	ক্ষুদ্র সেচ বিভাগ, বিএডিসি, কৃষি ভবন, ঢাকা	০১৭১২২৫৯৯৩৯
১৫	মোঃ নুরুল আমীন পাটওয়ারী উপাধ্যক্ষ	কৃষি প্রশিক্ষণ ইনস্টিটিউট, শেরে বাংলা নগর, ঢাকা	০১৭১৭২৪৬৯৪৮
১৬	বুশরাত জাহান অতিরিক্ত কৃষি অফিসার (সংযুক্ত)	কৃষি প্রশিক্ষণ ইনস্টিটিউট, তাজহাট, রংপুর	০১৭২৩২০২১১৭
১৭	মাহমুদা খাতুন প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, গাজীপুর	০১৭৮৯৩৪৬০২৮
১৮	মোছাঃ দিলরুবা আক্তার প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, খাদিমনগর, সিলেট	০১৭৩৯৯৫১৮২২
১৯	মোঃ দেলোয়ার হোসেন প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, সাটুরিয়া, মানিকগঞ্জ	০১৬৮৮১১৬৯৭৫

ক্র. নং	নাম ও পদবী	কর্মস্থল	মোবাইল
২০	নূর- এ- নাজনীন প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, শেরপুর	০১৯২৫৫৭৭২৯৬
২১	সামিয়া নূর আফরোজ প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, আড়াইহাজার, নারায়নগঞ্জ	০১৭১৭১৭০০৫৬
২২	মুসলিমা জাহান রুনিয়া প্রশিক্ষক	কৃষি প্রশিক্ষণ ইনস্টিটিউট, ফরিদপুর	০১৭১৫২৫৬৯২৬
২৩	মোহাম্মদ মাহবুব আলম লেলিন কৃষি সম্প্রসারণ অফিসার	উপজেলা কৃষি অফিস, নিকলী, কিশোরগঞ্জ	০১৯১৫৮৭৮০৩৪
২৪	মোঃ আরিফ ইসলাম কৃষি সম্প্রসারণ অফিসার	উপজেলা কৃষি অফিস, রাজস্থলী, রাজশাহী	০১৬৭০৭৯৭৩১৫
২৫	নীলুফার ইয়াসমিন নীলা কৃষি সম্প্রসারণ অফিসার	উপজেলা কৃষি অফিস, সাটুরিয়া, মানিকগঞ্জ	০১৭১৮১৫৫১০৫
২৬	মো: রকিবুল হাসান সরকার তুলা উন্নয়ন কর্মকর্তা	তুলা উন্নয়ন বোর্ড, কুষ্টিয়া জোন	০১৭১৭২৫৫৩৭২
২৭	মো: আকলিমুজ্জামান সিনিয়র সহকারি পরিচালক	জাতীয় কৃষি প্রশিক্ষণ একাডেমি, গাজীপুর	০১৭৯৩০৩৭৯৭
২৮	মো: জিহাদ বৈজ্ঞানিক কর্মকর্তা	পাটের কৃষি পরীক্ষা কেন্দ্র, মানিকগঞ্জ বাংলাদেশ পাট গবেষণা ইনস্টিটিউট, ঢাকা	০১৬০৮৩৫০৪৮০
২৯	ড. মো: শফিকুল ইসলাম প্রধান বৈজ্ঞানিক কর্মকর্তা	বাংলাদেশ ধান গবেষণা ইনস্টিটিউট, গাজীপুর	০১৭২১৩৩৮৭৪৩
৩০	ড. মোহাম্মদ আরিফুল ইসলাম উর্ধ্বতন বৈজ্ঞানিক কর্মকর্তা	বাংলাদেশ ধান গবেষণা ইনস্টিটিউট, গাজীপুর	০১৭১৮১২৮৯৯৩

Annexure- II

List of Speakers

SL NO.	Name of the speakers	Designation	Mobile NO.
01	Dr.Shamsul Alam	Dr.Shamsul Alam Director (T. & C.) BARI,Gazipur	01316173275
02	Dr.Md. Sydur Rahman	DD,NATA	01917752007
03	Mr. Mrityunjoy Saha	JS, MOF	01715038533
04	Md.Shahiduzzaman	DS, MOH & FW	01718226280
05	Md.Shah Alam Mridha	DD, BARI, Gazipur	01745525774
06	Dr. Md. Abdul Mazed	DD (LR), NATA	01814849190
07	Md. Abul Kalam Azad	DD, NATA	01940652412
08	Md. Ahsanul Haque Chowdhury	ADD, Khamarbari, Dhaka	01688330330
09	Md.Mahfuz Alam	AC,Custom Excise & VAT Commissonerate Dhaka,North	01721527572
10	Md.Mehedi Hasan	Deputy Commissioner of taxes, tax zone Gazipur	01710377450

Annexure- III
Training Schedule on Public Financial Management
Duration: 21-25 March, 2021

First Day (Sunday)

Date: 21/03/2021

Time	Topic	Resource speaker
9.00-9.15	Registration	ACC & Sadiqunnahar Demonstrator (Lab)
9.15-9.30	Inauguration	DG/Directors/Faculties/ Course Coordinators
9.30-9.45	Pre-evaluation	ACC & Sadiqunnahar Demonstrator (Lab)
9.45-10.45	Salient features of General Financial Rules(GFR) for DDOs	Mrityunjoy Saha JS, MoF
10.45-11.00	Tea Break	
11.00-12.00	Salient features of Treasury Rules(TR) for DDOs	Do
12.00-1.00	Fund release procedure of non-development & development budget	Do
1.00-2.20	Prayer & Lunch	
2.20-4.20	Audit procedures, settlement, observation, objection & reply	Do

Second day (Monday)

Date: 22/03/2021

Time	Topic	Resource Speaker
9.00-9.15	Recap	CC/ACC
9.15-10.15	Preparing budget estimates including revised estimate, budget cycle, forecasting and profiling	Md. Shahiduzzaman DS, MOH
10.15-11.15	The Medium Term Budget Framework (MTBF	Do
11.15-11.30	Tea Break	
11.30-12.30	Integrated Budgeting & Accounting System in Bangladesh (IBAS++)	Do
12.30-1.30	Integrated Budgeting & Accounting System in Bangladesh (IBAS++)	Do
1.30-2.30	Prayer & Lunch	
2.30-3.30	GPF, CPF calculation, BF, GI rules and benefits for Govt. servants	Dr. Shamsul Alam Director (T. & C.)
3.30-4.30	Different kinds of allowance for Govt. servants	Do

***Evening Tea 5 pm**

Third day (Tuesday)

Date: 23/03/2021

Time	Topic	Resource Speaker
9.00-9.15	Recap	CC/ACC
9.15-10.15	Different loans & advances	Dr. Md. Abdul Mazed DD(LR), Attachment NATA, Gazipur
10.15-11.15	Accounts and bank reconciliation	Do
11.15-11.30	Tea Break	
11.30-12.30	Leave Salary, full & half average pay and joining time	Do
12.30-1.30	TA&DA rules & functions of DDOs	Dr. Md. Sayedur Rahman Deputy Director NATA, Gazipur
1.30-2.30	Prayer & Lunch	
2.30-3.30	Tax management in Bangladesh	Md. Mehedi Hasan Deputy Commissioner of taxes, tax zone Gazipur
3.30-4.30	Self- assessment of income tax	Do

Fourth day (Wednesday)

Date: 24/03/2021

Time	Topic	Resource Speaker
9.00-9.15	Recap	CC/ACC
9.15-10.15	Pension & Gratuity	Dr. Md. Abdul Mazed DD(LR), Attachment NATA, Gazipur
10.15-11.15	Pension sohojikoron principles & Procedure of family pension	Do
11.15-11.30	Tea Break	
11.30-12.30	Overview PPA-2006 and PPR-2008 with related definition & different procurement committee	Ahsanul Haque Chowdhury ADD, Khamarbari, Dhaka
12.30-1.30	Domestic procurement methods : goods ,works and intellectual professional services	Do
1.30-2.50	Prayer & Lunch	
2.50-3.50	Preparation of annual procurement plan	Do
3.50- 4.50	e-Tendering methods	Do

***Evening Tea**

Fifth day (Thursday) Date: 25/03/2021

Time	Topic	Resource Speaker
9.00-9.15	Recap	CC/ACC
9.15-10.15	VAT management in Bangladesh	Md. Mahfuz Alam, AC, Custom Excise & VAT Commissonerate, Dhaka, North
10.15-11.15	VAT management in Bangladesh	Md. Mahfuz Alam, AC, Custom Excise & VAT Commissonerate, Dhaka, North
11.15-11.30	Tea Break	
11.30-12.30	National Integrity Strategy(NIS)	Md. Abul Kalam Azad DD(Extension & Rural Economics), NATA
12.30-1.30	Sustainable Development Goals(SDGs)	Do
1.30-2.30	Prayer & Lunch	
2.30-3.30	Post evaluation & course evaluation	CC/ACC
3.30-4.30	Awarding of Certificate and Closing	DG/Directors/Faculties/Course Coordinators

Annexure IV

Training Course Evaluation by the Participants

Best Training Methods choose by the participants

1. Fund Release Procedure of Non-development & Development expenditure
2. Pension & Gratuity
3. TA/DA Rules & Functions of DDOs
4. Overview PPA-2006 and PPR-2008 with Related Definition & Different Procurement committee
5. Domestic Procurement Methods of Goods & related services
6. VAT management in Bangladesh
7. Tax management in Bangladesh
8. GPF, CPF Calculation, BF, GI Rules and benefits of them for Govt. servants
9. Right to Information Acts
10. Public Servant & Anti-corruption Commission Acts
11. Delegation of financial powers Development & Non- development
12. SDG for Agriculture & Overview of National Integrity Strategy (NIS) in Bangladesh
13. Different kinds of Allowance for Govt. Servants.

The issues that are disliked by the participants

1. Less timing in class
2. Lack of practical class/ Group work
3. One speaker in whole day
4. Lack of sports facilities
5. Continuous class
6. Low allowance
7. Not supply hand note
8. Lack of dining /cafeteria facilities
9. Lack of manpower
10. Lack of outing/visiting in another office

The others associated issues they liked

1. Selection of topic wise expert resource person
2. Time maintain
3. Related topic for their job life
4. Discipline & management
5. Power point presentation of expert speaker
6. Sincerity
7. Course content

Provided Service Quality

1. Neat and cleanliness facilities-80%
2. Library facilities – 60%
3. Audiovisual facilities – 80%

Conclusion and recommendation by the Course Management Team:

1. Training duration should be increased
2. To improve sound system in class
3. Arrangement of tour / recreation / field visit
4. Increase of honorarium
5. To supply hard copy of class lecture
6. To improve sports facilities
7. Important class should be long time
8. Need more subject related training for the scientist
9. To increase manpower
10. Need More practical & group work
11. To improve dormitory,dining & cafeteria facilities
12. Provide more time for discussion and exercise.

Annexure – V

Participants	Day-1 (21.03.2021)					Day-2 (22.03.2021)					
	Mrityunjay Saha JS, MoF					. Shahiduzzaman DS, MOH				Dr.Shamsul Alam Director (T. & C.)	
	Salient features of General Financial Rules(GFR) for DDOs	Salient features of Treasury Rules(TR) for DDOs	Fund release procedure of non-development & development budget	Audit procedures, settlement, observation, objection & reply	Audit procedures, settlement, observation, objection & reply	Preparing budget estimates including revised estimate, budget cycle, forecasting and profiling	The Medium Term Budget Framework (MTBF)	Integrated Budgeting & Accounting System in Bangladesh (IBAS++)	Integrated Budgeting & Accounting System in Bangladesh (IBAS++)	GPF, CPF calculation, BF, GI rules and benefits for Govt. servants	Different kinds of allowance for Govt. servants
1	6	6	6	6	6	6	6	4	4.2	4.5	4
2	4	4	5	4	4	5.6	5.6	4	3.8	5	4
3	5.8	5.4	5.8	5.4	5.2	5	5.2	3.6	5	5.2	5
4	5.4	5.2	5	5	5	6	6	4.5	5	5.2	4.5
5	5.3	5	5	6	6	4.8	5	3.4	5.2	4.2	5
6	5	5	5	5	5	5	5	4.5	4.5	4.5	5
7	6	5	6	6	5	6	6	3.8	3.8	4.8	5.2
8	5.5	5	5	5	5	5.8	5.6	4.0	4.6	4.6	5.4
9	4.6	4.8	4.8	4.8	4.6	5.2	5	5	5	4	4.5
10	5.4	4.6	4.8	5	5.4	4.8	5	6	6	4.2	4.6
11	6	6	6	6	5	5.2	5	4	3.6	4.5	4.8
12	4	4	4	5	5	5.6	5.2	3.8	4.5	4	5.2
13	5.4	5.6	5	5	5	6	6	5	5.8	4	5.4
14	4.6	4.8	6	5	5	5	5	4.8	4.8	3.8	4
15	6	6	6	6	6	5	5	3	4	4.6	3.8
16	6	5	6	5	4	5.6	5.4	3.2	4.6	4.8	4.2
17	5.8	5.2	5	6	4.8	4.8	6	3.5	4.5	5.6	4
18	5.4	6	6	5	5	6	6	4	5	5.4	4.5
19	5.4	5	5.2	5.4	5.2	6	6	3.5	5.2	5.2	4.2
20	4	4	4	3	3	5	5	3.2	4.8	5.6	4.6
21	5.8	5.8	5.8	5.8	5	5.2	4.8	3.8	5.6	5.4	3.8
22	6	5.6	5.4	5	5	4.6	4.6	4.5	5	5	4.5
23	5.6	5.4	5.4	5.2	5.6	5.2	4.8	5	5.2	5.2	4.8
24	5.8	5.8	5.8	5	5	5	5	5.2	4.8	4.8	4.5
25	5	3.8	4.8	4.6	5.2	6	6	6	4	4.6	4.6
26	5.2	5.6	5.6	4	5	6	6	5	4.6	4.5	5
27	4	4	4	4	4.5	4.8	5.6	5.4	4.2	4	4.8
28	6	5	6	6	5	6	6	3.4	4.5	5	4.6
29	5.6	5	6	5	6	5	5	3.8	5	4	5
30	5.6	4.8	6	5	6	5	6	4.6	5.8	5	4.8
Ave	5.34	5.08	5.34	5.11	4.47	5.4	5.4	4.2	4.7	4.7	4.6

Resource Speakers Evaluation by the participants

Participants	Day-3 (23.03.2021)						Day-4 (24.03.2021)						
	Dr. Md. Abdul Mazed DD(LR), Attachment NATA, Gazipur			Dr. Md. Sayedur Rahman Deputy Director NATA, Gazipur		Md. Mehedi Hasan Deputy Commissioner of taxes, tax zone Gazipur		Dr. Md. Abdul Mazed DD(LR), Attachment NATA, Gazipur			Ahsanul Haque Chowdhury ADD, Khamarbari, Dhaka		
	Different loans & advances	Accounts and bank reconciliation	Leave Salary, full & half average pay and joining time	TA&DA rules & functions of DDOs	Tax management in Bangladesh	Tax management in Bangladesh	Pension & Gratuity	Pension sohojoron principles & Procedure of family pension		Overview PPA-2006 and PPR-2008 with related definition & different procurement committee	Domestic procurement methods : goods, works and intellectual professional services	Preparation of annual procurement plan	e-Tendering methods
1	6	6	5.4	5	5	5	6	5.8		6	6	5	5
2	5	5	5.8	4.6	5	5	5.8	5.8		6	5.8	4.6	6
3	6	6	5.2	5	4	4	5	5		5	5	5	5
4	5.8	5.8	5	5.2	4	4	4	5		6	4	5.2	6
5	6	6	4.5	6	4	4	4.6	4.6		6	4.6	6	6
6	6	6	5.2	5	6	6	6	6		6	6	5	6
7	6	6	6	4.5	6	6	6	6		6	6	4.5	6
8	6	6	5.8	4.4	4	4	6	5.8		5	6	4.4	5
9	5	5	4	5	4.2	4.2	4	4		5	4	5	5
10	4	4	5.8	6	4.4	4.4	6	6		6	6	6	6
11	5	5	5.2	4.8	5	5	5.2	5.2		6	5.2	4.8	6
12	6	6	6	4.5	4.6	4.6	6	6		6	6	4.5	6
13	5.8	5.8	6	4.6	5.2	5.2	5.2	6		5	5.2	4.6	4
14	5.4	5.4	6	5	4.7	4.7	6	6		5	6	5	5
15	5	5	6	5	5.2	5.2	6	6		4	6	5	4
16	6	6	4.5	5.2	5.8	5.8	5	5		5	5	5.2	5
17	5.6	5.6	5	5.6	4.8	4.8	5.2	5		5	5.2	5.6	5
18	5.8	5.8	5.2	4	6	6	5.6	5.6		6	5.6	4	6
19	6	6	5.2	4	5.2	5.2	4.8	4.8		5	4.8	4	5
20	5	5	5.2	6	5	5	5.6	5.6		5	5.6	6	5
21	5.6	5.6	6	5.2	5.4	5.4	6	6		6	6	5.2	6
22	5.4	5.4	6	5.6	4.6	4.6	5.2	5.6		5	5.2	5.6	5
23	5.4	5.4	6	4.8	4.4	4.4	6	6		6	6	4.8	6
24	5.2	5.2	6	5	4.5	4.5	6	6		6	6	5	6
25	5	5	5	4.2	5	5	5	6		6	5	4.2	6
26	6	6	5	4.6	4.6	4.6	5	5		5	5	4.6	5
27	6	6	4.8	4.8	4.8	4.8	4.6	4.5		5	4.6	4.8	6
28	6	6	5.2	4.8	4	4	5.6	4.6		5	5.6	4.8	6
29	5	5	5	6	5	5	5	6		6	5	6	5
30	5	5	6	5	6	6	6	6		6	6	5	5
Average	5.53	5.53	5.4	5.00	4.9	4.9	5.5	5.41		5.5	5.5	5.00	5.43

Resource Speakers Evaluation by the participants

Day 05(25/03 /2021)				
Partici pants	VAT management in Bangladesh		NIS (National Integrity Strategy)	SDGs (Sustainable Development Goals)
	Md. Mahfuz Alam, AC, Custom Excise & VAT Commissonerate, Dhaka, North		Md. Abul Kalam Azad DD(Extension & Rural Economics), NATA	
1	5.8	5.8	5.2	6
2	5.6	5.6	5.2	5
3	4.8	4.8	6	5.8
4	6	6	6	5
5	4.6	4.6	5.6	5.4
6	5.6	5.6	6	5.6
7	6	6	5.8	6
8	6	6	5	5.4
9	5.6	5.6	4.8	5.6
10	5.4	5.4	6	6
11	5	5	5.2	5.4
12	6	6	4.8	5
13	5.6	5.6	5	6
14	5	5	5.6	5
15	4.8	4.8	5	5.6
16	6	6	6	5
17	5.2	5.2	5.6	5.8
18	4.8	4.8	4.8	5.8
19	5	5	4.6	4.8
20	5.2	5.2	6	5.6
21	6	6	6	6
22	5.2	5.2	5.8	5.2
23	6	6	6	5
24	6	6	5.2	5.8
25	5.8	5.8	5.8	5.6
26	5.8	5.8	5.2	5
27	5	5	5.2	5.8
28	5.8	5.8	5	5
29	6	6	4.6	5.2
30	5.6	5.6	5	6
31	5.6	5.6	4	4
Ave.	5.51	5.51	5.40	5.48

Annexure VI

Pre and Post Evaluation Test of the Participants

Full Marks: 40

Time: 30 minute




Sl. No.	Name of the Trainees	Designation and posting place	Obtained Marks	
			Pre Evaluation	Post Evaluation
1.	SANJIT MANDAL	Scientific Officer	10.8	26
2.	MD. AKLIMUZZAMAN	Senior Assistant Director	16	25
3.	MUHAMMAD SHAMSUL HUDA	Senior Scientific Officer	17	29
4.	DR. MD. ALAMGIR HOSSAIN	Principal Scientific Officer	8	22
5.	MD. NURUL AMIN PATWARY	Vice Principal	22	32
6.	MAHMUDA KHATUN	Instructor	16	31
7.	MD. SAFAT ZAMAN PANIR	Seed Certification Officer	13	22
8.	MD. ARIF ISLAM	Agriculture Extension Officer	12	28
9.	MD. RAKIBUL HASAN SARKER	Cotton Development officer	10	26
10.	CHAMON-ARA-AFROZ	Seed Pathologist	6	23
11.	SIRAZUM MURSHIDA	Seed Certification Officer	4	27
12.	MUSLIMA JAHAN RUNIA	Instructor	8	27
13.	NUR-E-NAZNIN	Instructor	12	26
14.	NILUFAR YEISMIN NILA	Agriculture Extension Officer	12	23
15.	SAMIA NUR AFROSE	Instructor	23	28
16.	MOHAMMAD MAHABUB ALAM LAYLIN	Agriculture Extension Officer	12	26
17.	SAMIR CHANDRA GHOSH	Chief Instructor	13	28
18.	BUSHRAT JAHN	Additional Agriculture Officer	9	21
19.	MUST. DILRUBA AKTAR	Instructor	15	30
20.	MD. MOSTAFIZAR RAHMAN	Regional Controller of Accounts	16	29
21.	MOHAMMAD IQBAL JAHAN	Deputy Controller	11	28
22.	RUHUL AMIN	Instructor	15	22
23.	DR. MOHAMMAD ARIFUL ISLAM	Senior Scientific Officer	7	25
24.	DR. MD. SHAFIQUL ISLAM	Principal Scientific Officer	21	30
25.	MD. NURUL IMAM	Regional Controller of Accounts	15	32
26.	TABASSUM MOKBULA DISHA	Seed Certification Officer	12	29
27.	MD.ZEHAD	Scientific Officer	13	26
28.	MOHAMMAD JOYEL SARKAR	Scientific Officer	12	20
29.	MUHAMMAD MARUF HUSAIN	Senior Scientific Officer	9	26
30.	MD.DELWAR HOSSAIN	Instrutor	10	29

LIST OF NATA FACULTY MEMBERS/ OFFICERS

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