



**Training Course
on
Project Appraisal and Formulation of DPP**

13-17 October, 2019

Course Completion Report

National Agriculture Training Academy (NATA)
Ministry of Agriculture
Gazipur-1701
www.nata.gov.bd

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Course Information at a Glance

Duration of the Course	: 5 days (13-17October, 2019)
Duration of each Session	: 60 minutes
Target participants	: Officers of different organizations under MoA
No. of total participants	: 33
No. of Resource Personnel	: 6
No. of Topics	: 18
No. of Session	: 45

Course Management

Course Advisor	:	Dr. Md. Abu Sayed Miah Director General (In charge) NATA, Gazipur
Course Director		Dr. Abu Sayeed Miah Director (Training)
Course Coordinator	:	Md.Tahazul Islam Senior Asst. Director(Cereal and Cash Crop) NATA, Gazipur
Asst. Course Coordinator	:	Shamshun Nahar Senior Assistant Director (Field Crop Disease) NATA, Gazipur
		Md.Anowarul Islam Juwel Senior Assistant Director (Agril. Extension) NATA, Gazipur

List of Resource Personnel

1. Md. Hasan Tarik, Director (Research and Publication), National Academy for Planning and Development, Ministry of Planning
2. Dr. Md. Moniruzzaman, Director (Finance), Bangladesh Bridge Authority
3. Kazi Hasan Imam, Ex. Director, BPATC, Savar, Dhaka.
4. Md. Abdul Khaleque, Asst. Professor, Dept. of Development Studies, University of Dhaka.
5. Dr. Md. Ataur Rahman Howlader, Additional Director, Seed Certification Agency (SCA)
6. Md. Tahazul Islam, Senior Assistant Director, NATA, Gazipur.

List of the Participants

SL.	Name	Designation & Posting Place
1.	MD. NAZMUL ISLAM MAZUMDER	Agriculture Extension Officer, Manikchari, Khagrachari
2.	BIPLOB KUMAR MOHANTA	Additional Deputy Director (PP), DAE, Dinajpur
3.	MD. REZAUL HASSAN	Upazila Agriculture Officer, DAE, Muladi, Barishal
4.	MD. ABU SHAHADAT HOSSAIN	Scientific Officer, SRDI, Sylhet
5.	MIJANUR RAHMAN	Assistant Engineer, BMDA, Lalmonirhat Zone,
6.	MUHAMMAD NAZRUL ISLAM	Assistant Chief Engineer, BADC, Dhaka
7.	MD. NAZRUL ISLAM	Upazila Agriculture Officer, Barura, Cumilla
8.	MD. MASUD RANA	Senior Scientific Officer, BRRI, Gazipur
9.	SAIFUL ISLAM	Agriculture Extension Officer, Jamalpur Sadar, Jamalpur
10.	MD. JAHANGIR ALAM	Scientific Officer, Soil Science Division, BARI, Gazipur
11.	NUR MOHAMMAD	Agriculture Extension Officer, Fulbaria, Mymensingh
12.	SYFUL ISLAM	Scientific Officer, Bangladesh Institute of Nuclear Agriculture, Mymensingh
13.	ABDUL MANNAN	Assistant Director, Department of Agricultural Marketing
14.	HUSNEYARA KHATUN	Agriculture Extension Officer, Sadarpur, Faridpur
15.	MD. ARIFUZZAMAN	Seed Certification Officer, District Seed Certification Office, SCA, Dhaka
16.	MD. MANJURUL HUDA	Cotton Development Officer, Cotton Development Board, Farmgate, Dhaka
17.	MD. SHAKIL KHANDAKAR	Agriculture Extension Officer, DAE, Biswanath, Sylhet
18.	MD. FIROJ ALI	Agriculture Extension Officer, Begumganj, Noakhali
19.	TANMOY KUMAR SARKAR	Agriculture Extension Officer, Puthia, Rajshahi
20.	SAMIDUL ISLAM	Agriculture Extension Officer, Sherpur, Bogura
21.	MD. MAKSUDUL HAQUE	Senior Scientific Officer, BIRTAN, Head Office, Dhaka
22.	MD. SHAMSUZZOHA	Scientific Officer, BIRTAN, Head Office, Dhaka
23.	S.M. NAZMUS SAKIB SHAHIN	Agriculture Extension Officer, Upazila Agriculture Office, Fultala, Khulna
24.	ARIF HOSSAIN	Agriculture Extension Officer, Jibannagar, Chuadanga
25.	Dr. TOFAEL AHMED	Principal Scientific Officer, BSRI, Ishurdi, Pabna
26.	FAISAL AHMED	Executive Engineer (Minor Irrigation), BADC, Narsingdi Region
27.	DR. MD. HARUN-OR- RASHID	Senior Scientific Officer, Bangladesh Jute Research Institute, Dhaka

SL.	Name	Designation & Posting Place
28.	MST. SIFATE RABBANA KHANOM	Senior Scientific Officer, Bangladesh Institute of Nuclear Agriculture
29.	DR. MD. AZIZUR RAHMAN	District Seed Certification Officer, Seed Certification Agency, Rajbari
30.	MD. SAIFUL AZAM KHAN	District Seed Certification Officer, Seed Certification Agency, Jamalpur
31.	MD. ABDUL GAFFAR	Upazila Agriculture Officer, Narayanganj Sadar, Narayanganj
32.	MD.RUHUL AMIN	Joint Director, BADC, Dhaka Division, Dhaka.
33.	MD.RAFIQUL ISLAM	Agriculture Extension Officer, Nilphamari Sadar, Nilphamari.

Pre and Post Evaluation of the Trainees

Total Marks: 40

Time: 30 Minutes

Serial	Name	Designation and Address	Obtained Marks	
			Pre Training	Post Training
1	MD. NAZMUL ISLAM MAZUMDER	Agriculture Extension Officer, Manikchari, Khagrachari	3	28
2	BIPLOB KUMAR MOHANTA	Additional Deputy Director (PP), DAE, Dinajpur	11.5	25
3	MD. REZAUL HASSAN	Upazila Agriculture Officer, DAE, Muladi, Barishal	13.5	27
4	MD. ABU SHAHADAT HOSSAIN	Scientific Officer, SRDI, Sylhet	8.5	32
5	MIJANUR RAHMAN	Assistant Engineer, BMDA, Lalmonirhat Zone,	6	25
6	MUHAMMAD NAZRUL ISLAM	Assistant Chief Engineer, BADC, Dhaka	17	30
7	MD. NAZRUL ISLAM	Upazila Agriculture Officer, Barura, Cumilla	16.5	30
8	MD. MASUD RANA	Senior Scientific Officer, BRRI, Gazipur	14	28
9	SAIFUL ISLAM	Agriculture Extension Officer, Jamalpur Sadar, Jamalpur	7.5	26
10	MD. JAHANGIR ALAM	Scientific Officer, Soil Science Division, BARI, Gazipur	11	29
11	NUR MOHAMMAD	Agriculture Extension Officer, Fulbaria, Mymensingh	23	34
12	SYFUL ISLAM	Scientific Officer, Bangladesh Institute of Nuclear Agriculture, Mymensingh	21	34
13	ABDUL MANNAN	Assistant Director, Department of Agricultural Marketing	2	28
14	HUSNEYARA KHATUN	Agriculture Extension Officer, Sadarpur, Faridpur	6	26

Serial	Name	Designation and Address	Obtained Marks	
			Pre Training	Post Training
15	MD. ARIFUZZAMAN	Seed Certification Officer, District Seed Certification Office, SCA,Dhaka	5	26
16	MD. MANJURUL HUDA	Cotton Development Officer, Cotton Development Board, Farmgate, Dhaka	5	25
17	MD. SHAKIL KHANDAKAR	Agriculture Extension Officer, DAE, Biswanath, Sylhet	6	29
18	MD. FIROJ ALI	Agriculture Extension Officer, Begumganj, Noakhali	5	32
19	TANMOY KUMAR SARKAR	Agriculture Extension Officer, Puthia, Rajshahi	15	34
20	SAMIDUL ISLAM	Agriculture Extension Officer, Sherpur, Bogura	12	36
21	MD. MAKSUDUL HAQUE	Senior Scientific Officer, BIRTAN, Head Office, Dhaka	5	35
22	MD. SHAMSUZZOHA	Scientific Officer, BIRTAN, Head Office, Dhaka	6	29
23	S.M. NAZMUS SAKIB SHAHIN	Agriculture Extension Officer, Upazila Agriculture Office, Fultala, Khulna	13	34
24	ARIF HOSSAIN	Agriculture Extension Officer, Jibannagar, Chuadanga	4	28
25	Dr. TOFAEL AHMED	Principal Scientific Officer, BSRI, Ishurdi, Pabna	17	33
26	FAISAL AHMED	Executive Engineer (Minor Irrigation), BADC, Narsingdi Region	10	25
27	DR. MD. HARUN-OR-RASHID	Senior Scientific Officer, Bangladesh Jute Research Institute, Dhaka	12	26
28	MST. SIFATE RABBANA KHANOM	Senior Scientific Officer, Bangladesh Institute of Nuclear Agriculture	17	33
29	DR. MD. AZIZUR RAHMAN	District Seed Certification Officer, Seed Certification Agency, Rajbari	16	32

Serial	Name	Designation and Address	Obtained Marks	
			Pre Training	Post Training
30	MD. SAIFUL AZAM KHAN	District Seed Certification Officer, Seed Certification Agency, Jamalpur	9	25
31	MD. ABDUL GAFFAR	Upazila Agriculture Officer, Narayanganj Sadar, Narayanganj	12	28
32	MD.RUHUL AMIN	Joint Director, BADC, Dhaka Division, Dhaka.	10	26
33	MD.RAFIQUL ISLAM	Agriculture Extension Officer, Nilphamari Sadar, Nilphamari.	13	27

Speaker Evaluation by the Trainees

Date: 13.10.2019

Sl.No. of the Trainees	Md. Hasan Tarik, Director (Research and Publication), National Academy for Planning and Development, Ministry of Planning				
	Project Cycle:	Project Generation: Stakeholder Analysis	Project Generation : Problem Tree	Project Generation : Objective Tree	Characteristics of good project objectives (SMART)
1	5.8	6	5	6	5
2	5	5	4	5	4
3	4.5	4	5	4	5
4	5	5	4	5	5
5	5	5	4	5	5
6	5	6	5	5	6
7	6	6	5	6	5
8	5	6	5	5	6
9	5	4	6	5	5
10	4	4	5	4	4
11	5	5	5	4	5
12	6	6	4	5	5
13	5	5	4	5	5
14	2	4	5	5	5
15	6	6	5	5	5
16	6	4	5	5	4
17	5	5	5	4	5
18	5	5.8	6	6	6
19	6	6	6	5	5
20	5	5	5	4	5
21	5.6	5	5	5	5
22	6	6	4	6	5
23	4	4	5	5	5
24	5	4	4	5	5
25	5	5	5	6	4
26	5	5	5	5	6
27	5	5	6	5	5
28	5	5	5	6	5
29	5	5	6	5	5

30	5	5	6	5	5
31	5	5	6	5	5
32	4	4	6	6	5
33	5	5	5	5	6
Ave.	5.03	5.02	5.03	5.06	5.03

Date: 14.10.2019

Sl.No. of the Trainees	Kazi Hasan Imam, Ex. Director, BPATC, Savar, Dhaka.				Dr. Md. Delwar Hossain Majumder Ex. DD(Agril)
	Project Designing with Logical Framework (4x4): Inputs, Activities, Outputs	Project Designing with Logical Framework: (4x4): OVI, MOV, Risk, Assumption	Logical framework in project planning (exercise)	Logical framework in project planning (exercise)	Sustainable Development Goal(SDG): Food Security and Sustainable Agricultural Development in Bangladesh
1	5.4	5	5	5	5
2	5.5	5	5	5	5
3	5.6	5	4	4	4
4	5	5	5	4	6
5	6	4	5	5	6
6	5	5	5	5	5
7	5.6	4	4	4	5
8	5.4	5	5	5	6
9	4.8	5	5	4	5
10	5	5	5	6	5
11	5	5	6	5	5
12	4	5	5	5	6
13	5	4	5	6	5
14	5	5	4	4	5
15	5	4	4	5	5
16	5.4	5	5	4	4
17	6	4	5	5	5
18	5	5	4	6	4
19	5	4	5	5	5
20	5.5	5	6	4	5
21	5	4	5	5	4
22	5	5	4	4	5
23	5	5	5	5	5

24	5	5	5	6	5
25	5	5	5	5	5
26	4	5	6	4	5
27	5	5	5	5	5
28	5	5	4	4	4
29	4	5	5	5	5
30	5	5	4	4	6
31	4	5	5	5	5
32	4	6	5	4	4
33	5	4	4	5	5
Ave.	5.01	4.79	4.82	4.76	4.97

Date: 15.10.2019

Sl.No. of the Trainees	Md. Abdul Khaleque, Asst. Professor, Dept. of Development Studies, University of Dhaka				Md.Tahazul Islam Senior Asst. Director
	Preparation of Project: Mode of Financing	Financial and Economic Analysis: NPV, BCR, IRR	Financial and Economic Analysis: NPV, BCR, IRR	Financial and Economic Analysis: NPV, BCR, IRR	Procurement Plan: Annexure-II
1	5	5	5.5	5	5.5
2	5	5	5	5.5	5
3	4	4.5	5	5	5
4	5	5.5	4.5	5	5
5	5	5	6	5	4.5
6	5	4.5	5	5	5
7	6	5	5.6	5	5
8	5	6	6	5.7	5.2
9	5	5	5.5	5	6
10	5	5	5	5	5
11	4	4.5	4	5.5	5.5
12	5	5	4.5	5	5
13	4	4.5	5	5	5
14	5	5	5	5.3	5
15	5	5	4	5	5
16	5	5.5	5.3	5.4	4.5
17	4	5	4.5	5.2	5.5
18	5	6	5	5.5	6
19	6	5	5	5	5
20	5	5	5	5	5
21	5	5.3	5	5	5

22	5	5	5	5	5.5
23	5	5	4.5	5	5
24	5	5.8	5.5	5	5
25	6	5.5	4.5	5	4.5
26	6	4.5	4.5	5	5
27	5	5	5	5	4.5
28	5	5	5	5	5
29	5	4.5	5	4	5
30	6	5	6	5	5
31	5	4	5	5	5
32	5	5	5	5	5
33	5	5	6	5	5.5
Ave.	5.03	5.02	5.04	5.06	5.08

Date: 16.10.2019

Sl.No. of the Trainees	Dr. Md. Moniruzzaman, Director (Finance), Bangladesh Bridge Authority				Md.Tahazul Islam
	Key features of PPA 2006 & PPR 2008	Procurement Methods	Procurement Process in different Methods	Roles and responsibilities of PE choosing Procurement method (Lot, Package)	Procurement Plan: Annexure-III-Exercise
1	5	5	5	5	4.5
2	6	5	5	5	5
3	5	5.5	5.5	5	5
4	5	5.5	5	4.5	4.8
5	4	5.5	5	4	5
6	5	5.8	5.2	4.8	5.5
7	6	5	5.5	4.8	5
8	5	5	5	5	5
9	5	5	5	5.8	5
10	5	5	4.5	5	5
11	5	5.3	5	5	4.5
12	5	5.2	5	5	5
13	5	5	4.8	5	5
14	4	6	5	5	5
15	5	4	5	5	5
16	4	5	5.2	4	5
17	4	5.5	5	5.2	5.5
18	4	5	5	4.5	4
19	5	5	5.3	5	5
20	5	4.5	5	5	5
21	4	5	5	5	5

22	5	4.8	6	5	5.7
23	5	5	6	4.8	5
24	5.5	4.9	5	5.2	5.3
25	4	4.1	4.5	6	5
26	5	4.5	5	4.8	5
27	5	4.5	5.3	4	4.8
28	5	5	5.5	4.5	4
29	4.5	6	5	4.3	4.5
30	5	5	5	5	6
31	5	4	5.2	5	5
32	5	5	5	6	5
33	5	5	5	5	5.5
Ave.	5.33	5.52	5.62	5.41	5.49

Date: 17.10.2019

Sl.No. of the Trainees	Dr. Md. Ataur Rahman Howlader, Additional Director, Seed Certification Agency (SCA)				
	Explanation of Development Project Proforma (DPP)	Explanation of Development Project Proforma (DPP)	Preparation of DPP : Year wise Financial Physical Plan : Annexure-IV & V	Preparation of DPP : Year wise Financial Physical Plan : Annexure-IV & V- Exercise	Project Management Set up: PIC, PSC, E & M Committee, Project Approval Procedure
1	5.5	5	5	5	5
2	5.8	4.5	5	5.5	5
3	5	5	5.5	5	5
4	5	5	5.2	5	5
5	5.4	5.5	5.8	4.5	5.5
6	5	4.5	5	5	5
7	5	5	5	5	5
8	5.3	5.8	4.5	5.8	5.4
9	4.5	5.5	5	5	5
10	4.8	5	5.1	5.6	5
11	5	5	5.2	5	4.5
12	5	5	5.8	5.4	4.5
13	5.6	4.5	5.2	4.9	5.8
14	5	5	5	5	5
15	4.8	5.2	4.5	5.5	5.3
16	4.5	5	5	5	5
17	5	5.5	4.8	5.3	5.2
18	5	5.4	5.2	5.3	5.4

19	5.4	5.2	5.1	5	5
20	5	5	5	4.5	5.3
21	5	5.1	5	5	5.8
22	5	5	5	5.5	5.2
23	4.5	5	5.8	5	5.6
24	4.8	4.5	4.5	4.5	4.8
25	5	5.5	5	5	5
26	4.5	5	5	6	5
27	5.5	5.5	4.5	5	4.5
28	4.5	5	4.5	4.8	4.5
29	5.2	4.5	5	5	5
30	5	5	5	5	5
31	4	4	4	5	4
32	5	5	4	4	4
33	5	5	5.5	5	5
Ave.	5.49	5.52	5.49	5.57	5.51

Training Course Evaluation by the Trainees

The topics they liked:

1. Project Cycle: Situation analysis with SWOT, PESTEProcurement Process in Different Methods.
2. Project Generation : Problem Tree
3. Project Generation : Objective Tree
4. Project Designing with Logical Framework (4x4): Inputs, Activities, Outputs
5. Preparation of Project: Mode of Financing
6. Financial and Economic Analysis: NPV, BCR, IRR
7. Procurement Plan: Annexure-II
8. Key features of PPA 2006 & PPR 2008
9. Procurement Methods
10. Roles and responsibilities of PE choosing Procurement method (Lot, Package)
11. Explanation of Development Project Proforma (DPP)
12. Evaluation of Proposals: Technical, Financial, Combined Evaluation.
13. Goods Quotation Docement-PG1,Quotation Process
14. Tender Opening and Evaluation, Preliminary, Technical, Financial Evaluation and Post Qualification.

The topics need to be added:

1. More session on procurement.
2. Practical class for economic calculation.
3. More group exercise.

The topics need to deleted

N/A

The issues they liked

1. Speakers selection
2. Time Management and punctuality
3. Hands on training
4. Housing and dining facilities were satisfactory
5. Participation of participants

The issues they disliked

1. Participants selection (should be same level)
2. Less time for practical topics
3. Interrupted electricity
4. lack of ICT lab for practical class
5. Pressure on time management
6. Too much pressure
9. Low allowance
10. Network problem
13. Course duration is very short.

Best Training Methods choose by the participants

1. Group discussion
2. Group exercise
3. Group presentation

Provided Service Quality

1. Neat and cleanliness facilities-85%
2. Library facilities – 82%
3. Audiovisual facilities – 98%

Recommendations for the improvement of the course

1. More time for practical sessions.
2. Course duration should be extended up to 15 days.
3. Group exercise
4. Practical exposure to field visit
6. Maintain of schedule
9. Training allowances should be more.
11. Supply of hard copy of class lecture.

Course Schedule

13/10/2019 Day 01 : Project Generation		
Training day	Planned sessions and Topics	Lecturer/Facilitator
08:30-08:45	Registration	Course Coordinator/Asst. Course Coordination
08.45-09.05	Pre test	Course Coordinator/Asst. Course Coordination
09.05-09.30	Inaugural session	Course Coordinator and Faculty Member
09:30-10:30	Project Cycle: Situation analysis with SWOT, PESTE	Md. Hasan Tarik Director (Research and Publication) National Academy for Planning and Development Ministry of Planning Mobile: 01715327817 Email: dir.research@napd.gov.bd; hasan27tarik@gmail.com
10:30-10.55	Tea Break	
11:00-12:00	Project Generation: Stakeholder Analysis	Md. Hasan Tarik Director (Research and Publication) National Academy for Planning and Development Ministry of Planning
12:05-01:05	Project Generation : Problem Tree	Md. Hasan Tarik Director (Research and Publication)
01:05-2:20	Lunch and prayer	
02:20-03:20	Project Generation : Objective Tree	Md. Hasan Tarik Director (Research and Publication)
03:25-04:25	Characteristics of good project objectives (SMART)	Md. Hasan Tarik Director (Research and Publication)
04:25-04:45	Tea	
14/10/2019 Day 02: Project Design		
09:15-10:30	Project Designing with Logical Framework (4x4): Inputs, Activities, Outputs	Kazi Hasan Imam Ex. Director BPATC, Savar, Dhaka. Phone: 01716401005
10:30-10:55	Tea Break	
11:00-12:00	Project Designing with Logical Framework: (4x4): OVI, MOV, Risk, Assumption	Kazi Hasan Imam Ex. Director BPATC, Savar, Dhaka. Phone: 01716401005
12:05-01:05	Logical framework in project planning (exercise)	Kazi Hasan Imam Ex. Director BPATC, Savar, Dhaka. Phone: 01716401005

01:05-2:20	Lunch and prayer	
02:20-03:20	Logical framework in project planning (exercise)	Kazi Hasan Imam Ex. Director BPATC, Savar, Dhaka. Phone: 01716401005
03:25-04:25	Sustainable Development Goal(SDG): Food Security and Sustainable Agricultural Development in Bangladesh	Dr. Md. Delwar Hossain Majumder Ex. DD(Agril. Extension & Economics), NATA
04:25-04:45	Tea	
15/10/2019 Day 03: Financial & Economic Analysis		
09:15-10:30	Preparation of Project: Mode of Financing	Md. Abdul Khaleque Asst. Professor Dept. of Development Studies University of Dhaka 01717437121 khalequedu02@gmail.com
10:30-10:55	Tea Break	
11:00-12:00	Financial and Economic Analysis: NPV, BCR, IRR	Md. Abdul Khaleque Asst. Professor
12:05-01:05	Financial and Economic Analysis: NPV, BCR, IRR	Md. Abdul Khaleque Asst. Professor
01:05-02:20	Lunch and prayer	
02:20-03:20	Financial and Economic Analysis: NPV, BCR, IRR	Md. Abdul Khaleque Asst. Professor
03:25-04:25	Procurement Plan: Annexure-II	Md. Tahajul Islam Senior Assistant Director, NATA
04:25-04:45	Tea	
16/10/2019 Day:04: Procurement Method		
09:15-10:30	Key features of PPA 2006 & PPR 2008	Dr. Md. Moniruzzaman Director (Finance) Bangladesh Bridge Authority Mob. 01749228007, monir65@gmail.com
10:30-10:55	Tea Break	
11:00-12:00	Procurement Methods	Dr. Md. Moniruzzaman Director (Finance)
12:05-01:05	Procurement Process in different Methods	Dr. Md. Moniruzzaman Director (Finance)
01:05-02:20	Lunch and prayer	
02:20-03:20	Roles and responsibilities of PE choosing Procurement method (Lot, Package)	Dr. Md. Moniruzzaman Director (Finance)

03:25-04:25	Procurement Plan: Annexure-III-Exercise	Md. Tahajul Islam Senior Assistant Director, NATA
04:25-04:45	Tea	
17/10/2019 Day 05: DPP Preparation and Approval		
08:30-09:30	Explanation of Development Project Proforma (DPP)	Dr. Md. Aatur Rahman Howlader Additional Director Seed Certification Agency (SCA)
09.30-10.30	Explanation of Development Project Proforma (DPP)	Dr. Md. Aatur Rahman Howlader Additional Director Seed Certification Agency (SCA)
10:30-10:55	Tea Break	
11:00-12:00	Preparation of DPP : Year wise Financial Physical Plan : Annexure-IV & V	Dr. Md. Aatur Rahman Howlader Additional Director Seed Certification Agency (SCA)
12:05-01:05	Preparation of DPP : Year wise Financial Physical Plan : Annexure- IV & V- Exercise	Dr. Md. Aatur Rahman Howlader Seed Certification Agency (SCA)
01:05-02:20	Lunch and prayer	
02:20-03:20	Project Management Set up: PIC, PSC, E & M Committee, Project Approval Procedure	Dr. Md. Aatur Rahman Howlader Additional Director Seed Certification Agency (SCA)
03:25-04:25	Closing	
04:25-04:45	Tea	

Md. Tahazul Islam
Sr. Asst. Director, NATA
and
Course Coordinator
Public Procurement Procedure Training Course
NATA, Gazipur.